



**FIRE AGENCIES INSURANCE RISK AUTHORITY MINUTES OF THE BOARD AND EXECUTIVE BOARD MEETING**

**December 18, 2024 at 3:30 P.M.**

**To be posted by all Districts in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq.**

**The meeting was held:**

**Virtually Via Microsoft Teams with all Directors attending the meeting from their physical locations as posted in the Agenda.**

**Present:** Eric Walder (Waterloo-Morada FPD); Brian Boggeln (Alpine FPD); Mike Sims (Bonita-Sunnyside FPD); Don Butz (Lakeside FPD); Ty Bailey (Sac Metro FPD); Jason Gibeaut (Northstar CSD); Ryan McIntosh (Central Lyon County FPD); Michael Golden (North Central FPD); Dustin Hail (Fresno FPD); Andy Lawler (San Miguel Consolidated FPD); Rhonda Haynes (Orange County FA); George Nunez (Aromas Tri-County FPD)

**Absent:** Ken Musso (South Placer FPD)

**Staff:** Susan Blankenburg (FAIRA); Tay Gonzalez (FAIRA); Natalie Bates (Gallagher); Zack Phillips (FAIRA)

**Item 1 - CALL TO ORDER AND DETERMINATION OF A QUORUM**

President Don Butz called the meeting to order at 3:30 p.m. Quorum was confirmed via roll call.

**Item 2 – Confirmation of Agenda**

A **motion** was made by **Rhonda Haynes** to approve the agenda as presented in the Board packet. A second on the motion was provided by **Andy Lawler**.

Motion passed with all Directors in attendance voting in the affirmative. Approvals by: Eric Walder (Waterloo-Morada FPD); Brian Boggeln (Alpine FPD); Mike Sims (Bonita-Sunnyside FPD); Don Butz (Lakeside FPD); Ty Bailey (Sac Metro FPD); Jason Gibeaut (Northstar CSD); Ryan McIntosh (Central Lyon County FPD); Michael Golden (North Central FPD); Dustin Hail (Fresno FPD); Andy Lawler (San Miguel Consolidated FPD); Rhonda Haynes (Orange County FA); George Nunez (Aromas Tri-County FPD)

**Item 3 - ORAL COMMUNICATIONS TO THE BOARD, OPPORTUNITY FOR PUBLIC COMMENT WITH RESPECT TO MATTERS NOT ON THE AGENDA**

There were no public comments, and no written requests or statements were received.

#### **Item 4.1- Approval of New CPA**

At the previous meeting, General Manager Susan Blankenburg reported that FAIRA's current CPA was unwilling to enter into an agreement with appropriate insurance and indemnification terms. As a result, FAIRA sought bids from other firms.

Susan informed the Board that FAIRA reached out to four firms, one of which was interested but could not meet the timeline requirements, as their earliest availability would be at the end of January 2025. Considering the need for early January filings, that firm was not a viable option.

Susan recommended Nigro & Nigro as the new CPA firm for FAIRA. She noted that their bid was in line with the other proposals received, they have extensive experience working with fire departments, and their proposed fee of \$16,500 is slightly below FAIRA's budget for this service. Additionally, Nigro & Nigro provided a certificate of insurance, including cyber liability coverage, which Susan emphasized as a critical factor when selecting vendors.

A motion was made by **Mike Sims** to approve the selection of Nigro & Nigro as FAIRA's new CPA. A second on the motion was provided by **George Nunez**.

Motion passed with all Directors in attendance voting in the affirmative. Approvals by: Eric Walder (Waterloo-Morada FPD); Brian Boggeln (Alpine FPD); Mike Sims (Bonita-Sunnyside FPD); Don Butz (Lakeside FPD); Ty Bailey (Sac Metro FPD); Jason Gibeaut (Northstar CSD); Ryan McIntosh (Central Lyon County FPD); Michael Golden (North Central FPD); Dustin Hail (Fresno FPD); Andy Lawler (San Miguel Consolidated FPD); Rhonda Haynes (Orange County FA); George Nunez (Aromas Tri-County FPD)

#### **Item 4.2- Claim Settlement Request**

Susan Blankenburg presented a property claim settlement request for Anderson, explaining that the total claim is approximately \$106,000. FAIRA's existing resolution requires Board approval for payments exceeding \$100,000. However, while the resolution specifies liability claims, it does not explicitly differentiate property and auto physical damage claims. Out of an abundance of caution, staff brought this item to the Board for approval.

Susan clarified that for property and auto physical damage claims, FAIRA strictly follows the carrier's forms and only pays deductible amounts. The Board will consider a revised resolution at the next meeting to clearly distinguish between different types of claims.

Susan requested approval for a settlement amount not to exceed \$120,000 to account for any outstanding invoices related to this claim.

A motion was made by **Ryan McIntosh** to approve a settlement amount not to exceed \$120,000. A second on the motion was provided by **Mike Sims**.

Motion passed with all Directors in attendance voting in the affirmative. Approvals by: Eric Walder (Waterloo-Morada FPD); Brian Boggeln (Alpine FPD); Mike Sims (Bonita-Sunnyside FPD); Don Butz (Lakeside FPD); Ty Bailey (Sac Metro FPD); Jason Gibeaut (Northstar CSD); Ryan McIntosh (Central Lyon County FPD); Michael Golden (North Central FPD);

Dustin Hail (Fresno FPD); Andy Lawler (San Miguel Consolidated FPD); Rhonda Haynes (Orange County FA); George Nunez (Aromas Tri-County FPD)

**Item 5 – Adjournment**

**Don Butz** motioned to adjourn the meeting. Meeting adjourned at 3:47 pm