



**NOTICE AGENDA OF THE FIRE AGENCIES ANNUAL MEETING OF THE BOARD  
March 12, 2018 at 10:30 a.m.**

**To be posted by all Districts in accordance with the Ralph M. Brown Act, California  
Government Code Section 54950, et seq.**

The Fire Agencies Insurance Risk Authority (“FAIRA” or the “Authority”) will hold the Board and the Executive Board Meeting on Monday, March 12, 2018, at 10:30 a.m. in the offices of Arthur J. Gallagher, 1255 Battery Street, Suite 450, Board Room, San Francisco, CA 94111

**AGENDA**

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<b>1. Call to Order and Determination of a Quorum</b>	7
<b>2. Confirmation of Agenda</b>	8
<b>3. Oral Communications to the Board, opportunity for public comment with respect to matters not on the Agenda</b>	12

This portion of the Agenda may be utilized by any person to address the Board of Directors’ on any matter within the jurisdiction of FAIRA not listed on the agenda. Depending on the subject matter, per the Ralph M. Brown Act, the Board may not be able to respond at this time or until the specific item is placed on the Agenda for a future meeting. Speakers are limited to three (3) minutes.

<b>4. Approval of the Minutes of the December 11, 2017 Board and Executive Board Meeting</b>	13
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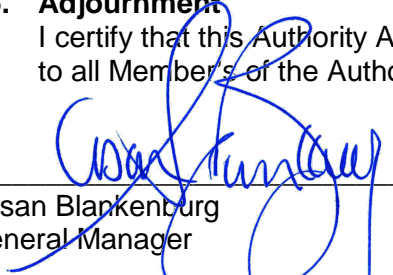
Emailed to the Board on January 12, 2018

**Consideration and Possible Action**

<b>5. General Manager’s Report</b>	20
5.1 Gallagher Broker Team Update <b>Receive and File</b>	20
5.2 Rate Stabilization Fund <b>Consideration and Possible Action</b>	21
5.3 Presentation of the 2018-2019 Preliminary Annual Budget <b>Consideration and Possible Action</b>	26
5.4 A FAIRA Board President Mid-Term Replacement <b>Consideration and Possible Action</b>	34
5.4 B Northstar FPD’s Board Representative Replacement <b>Consideration and Possible Action</b>	34

5.5	FAIRA Board Vice President Mid-Term Replacement <b>Consideration and Possible Action</b>	35
5.6	Bonita Sunnyside FPD Board Director Mid-Term Replacement <b>Receive and File</b>	36
5.7	Update Bylaws, JPA, Resolutions <b>Consideration and Possible Action</b>	37
5.8	Actuarial Report <b>Consideration and Possible Action</b>	38
<b>6.</b>	<b>Board Liaison Officers' Report</b>	39
6.1	Review of Accountant's Financial Statements <b>Receive and File</b>	39
6.2	Review of KCM Investments <b>Receive and File</b>	39
<b>7.</b>	<b>Investment Presentation with Don Jesberg of KCM Advisors</b> <b>Receive and File</b>	58
<b>8.</b>	<b>Loss Control Consultant's Report</b>	59
8.1	Loss Activity – Year to date <b>Receive and File</b>	59
8.2	Update on Loss Control Visits <b>Receive and File</b>	60
8.3	Update on Webinars <b>Receive and File</b>	61
8.4	Update on HR Policy Audit <b>Receive and File</b>	62
8.5	Drive to Survive <b>Receive and File</b>	64
<b>9.</b>	<b>Broker's Report</b>	65
9.1	Insurance Renewal Timeline <b>Receive and File</b>	65
9.2	Insurance Marketplace and the FAIRA Renewal Strategy <b>Receive and File</b>	67
<b>10.</b>	<b>President's Report</b>	68
10.1 A	FDAC Contract Renewal <b>Consideration and Possible Action</b>	68
10.1 B	Meeting with FDAC Representative <b>Consideration and Possible Action</b>	68

10.2	Board Liaison Contract <b>Consideration and Possible Action</b>	77
<b>11</b>	<b>Administrative Analyst's Report</b>	<b>83</b>
11.1	Update on FAIRA's 30 <sup>th</sup> Annual Meeting <b>Receive and File</b>	83
11.2	Annual Report <b>Receive and File</b>	84
<b>12.</b>	<b>Closed Session Conference with Legal Counsel. The Board may enter into Closed session at this time.</b>	<b>85</b>
12.1	Potential Litigation. (Government Code § 54956.9(b).	
12.2	Pending Litigation. (Government Code § 54956.9(a).	
12.3	FAIRA Claims Report. (1) FAIRA Claims and Loss Reports. The above matters described on the agenda may be held in closed session as a conference with counsel under the provisions of Government Code Sections 54956.9 (a) and (b). If closed sessions are held, a report of actions subject to disclosure will be made by the Authority's Counsel upon return to open session respectively.	
<b>13.</b>	<b>Other Business</b> Other business as necessary so that FAIRA can perform its functions as authorized by law and which has arisen within seventy-two (72) hours prior to the initiation of this meeting and may be considered under the Brown Act.	<b>86</b>
<b>14.</b>	<b>Correspondence and Informational Items</b>	<b>87</b>
14.1	Esparto FPD Notice of Withdraw <b>Receive and File</b>	87
14.2	California Form 700, Statements of Economic Interests <b>Receive and File</b>	89
<b>15.</b>	<b>Adjournment</b> I certify that this Authority Agenda was posted and sent by First Class United States Mail to all Members of the Authority 72 hours before the noted meeting.	<b>92</b>

  
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Susan Blankenburg  
General Manager

Date: February 27, 2018

FAIRA, in complying with the Americans with Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to disability, to please contact the General Manager at 415-536-4005 at least two (2) business days prior to the scheduled meeting to ensure that the Authority may assist you. Others with questions concerning this Agenda please contact the General Manager at 415-536-4005.